

PHYSICIAN LICENSING Checklist

Alabama

IMLC State?

YES

Cost

\$400

Avg. Timeline

5-8 months

Renewal Frequency

Annually

DOCUMENTS TO PROVIDE



IMLCC Application or FSMB Uniform Application

- IMLCC Route: Apply via [IMLCC](#) if your state is participating.
- Full AL MD License (Non-IMLCC): Use the FSMB Uniform Application: [FSMB Uniform Application](#).



FCVS (Federation Credentials Verification Service) Report

- Complete FCVS via [FSMB](#) and send it to the Alabama Board of Examiners.
- FCVS includes verification of:
 - Medical school
 - Postgraduate training
 - Examination scores
 - Board certifications.



Criminal History Information Release Form

- Download, complete, and notarize the form: [Criminal History Information Release Form \(PDF\)](#).
- Include two completed fingerprint cards:
 - Write "ALC 34-24-70" for "reason fingerprinted."
 - Use "AL920049Z" as the ORI number.
- Request fingerprint cards by emailing: credentialing@albme.org.



Declaration of Citizenship Form

- Complete and include supporting documents: [Declaration of Citizenship Form \(PDF\)](#).



Supporting Documents

- Medical school transcripts and diplomas (if not using FCVS).
- Post-graduate training verification (if not using FCVS).
- Proof of Board Certification (if applicable).

TASKS TO COMPLETE



Select Application Pathway

- IMLCC License: Apply via [IMLCC](#).
- Full AL MD License (Non-IMLCC): Apply via the FSMB Uniform Application ([FSMB Instructions](#)).



Complete FCVS Verification

- Ensure credentials (medical school, training, exams, certifications) are verified and sent to the AL Board.



Submit Criminal History Documentation

- Notarize and submit the Criminal History Information Release Form.
- Complete two fingerprint cards and submit as per the instructions.



Submit Declaration of Citizenship

- Submit the completed Declaration of Citizenship form along with required supporting documentation.



Check Application Status

- Use the online status checker: [Application Status Check](#).



Follow-Up Schedule

- Week 1: Verify all documents have been received.
- Week 4: Follow up for processing status.
- Every 2 weeks thereafter: Continue to check for updates until completion.