

PHYSICIAN LICENSING Checklist



IMLC State?	YES
Cost	\$790
Avg. Timeline	5-8 months
Renewal Frequency	Biennially

DOCUMENTS TO PROVIDE

- ☐ **Uniform Application (UA) (Optional)**
 - Complete the [Uniform Application \(UA\)](#).
 - Note your Federation ID (FID) on your FSMB account for future use.
- ☐ **Maryland License Application**
 - Apply for Maryland's MD license via the [Maryland Board of Physicians portal](#).
- ☐ **Timeline of Activities**
 - Provide details of your activities since medical school graduation, including:
 - Non-working periods
 - Post-graduation training
 - Employment history
 - Malpractice claims (Loss Runs Summary).
- ☐ **Fingerprinting and Criminal Background Check**
 - Request fingerprint cards by contacting CJIS Central Repository: 410-764-4501.
 - Complete and mail the cards with fees to:
 - CJIS - Central Repository
 - PO Box 32708, Pikesville, MD 21282-2708
 - Overnight Address:
 - 6776 Reisterstown Rd, Suite 102, Baltimore, MD 21215
 - Refer to [Fingerprinting Instructions](#).
 - Additional Info: [Fingerprinting Services](#).

TASKS TO COMPLETE

- ☐ **Create an FSMB Account**
 - Complete the [Uniform Application \(UA\)](#) if applicable.
 - Note your Federation ID (FID) for Maryland licensure.
- ☐ **Submit Maryland License Application**
 - Apply for your license at the [Maryland Board of Physicians portal](#).
- ☐ **Account for All Time Since Medical School**
 - Document your professional and non-working history, post-graduate training, employment, and malpractice claims.
- ☐ **Complete Fingerprinting and Background Check**
 - Request fingerprint cards from CJIS Central Repository.
 - Complete fingerprinting and mail the cards with fees to the addresses provided above.
- ☐ **Follow Up Regularly**
 - Check your application status and ensure all documents are submitted. Use the [Maryland Board of Physicians Contact Page](#).