

PHYSICIAN LICENSING Checklist



IMLC State?

YES

Cost

\$900

Avg. Timeline

6-9 months

Renewal Frequency

Biennially

DOCUMENTS TO PROVIDE

- ☐ **2x2 Passport-Style Photo**
- ☐ **Examination Transcripts**
 - Request via the Federation Credentials Verification Service (FCVS) for USMLE, FLEX, NBME, etc.
 - FCVS Portal.
- ☐ **Medical Education Documentation**
 - Certificate of Medical Education.
 - Medical school transcript.
 - Certified copy of your medical diploma.
- ☐ **Criminal Background Check**
 - Complete via IdentoGo by IDEMIA.
 - Instructions provided in the [LIST Portal](#).
- ☐ **Additional Supporting Documents**
 - As requested via the LIST portal during pre-licensure processing.

TASKS TO COMPLETE

- ☐ **Apply via IMLCC (Optional for Multistate Licensure)**
 - Submit an application through the [IMLCC Portal](#) for expedited licensing.
- ☐ **Register and Complete Pre-Licensure Process**
 - Access the Licensure Inquiry System of Texas (LIST) to register and initiate your pre-licensure process:
 - [LIST Portal](#).
 - Upload required documents as prompted in the portal.
 - Monitor application status and required documents in the portal.
- ☐ **Complete Criminal Background Check**
 - Use IdentoGo by IDEMIA to submit fingerprints.
- ☐ **Forward Examination Transcripts**
 - Request and submit scores via FCVS Portal.
- ☐ **Submit Any Additional Documentation**
 - As specified in the LIST portal or requested by the Texas Medical Board.
- ☐ **Follow Up Regularly**
 - Check the LIST portal for updates on your application and document approval status.